



**Virginia Woof Dog Daycare Center – Application Packet**

**Owner Information**

**Date:** \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip code \_\_\_\_\_

Home phone \_\_\_\_\_ Work \_\_\_\_\_

Cell phone \_\_\_\_\_ Email \_\_\_\_\_

*\*Do you wish to receive our email newsletter including service discounts and specials? Y/N*

**Other people who can pick up your pet**

Emergency Contact: \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

**Pet Information**

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Breed \_\_\_\_\_ Color \_\_\_\_\_

Please check Male  Female

Neutered  Spayed

**Veterinarian Information**

Clinic \_\_\_\_\_ Phone \_\_\_\_\_

**(Office Use Only)**

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Staff Initial | <input type="checkbox"/> Temperament    | <input type="checkbox"/> Signs & Symptoms      | <input type="checkbox"/> Job Training Program |
| <input type="checkbox"/> Allergies     | <input type="checkbox"/> Health History | <input type="checkbox"/> Boarding Requirements | <input type="checkbox"/> Communication Log    |

**Required Immunizations**

<b>DHPP</b>	<b>Due Date</b>	_____
<b>BORDETELLA</b>	<b>Due Date</b>	_____
<b>RABIES</b>	<b>Due Date</b>	_____
<b>ANNUAL FECAL</b>	<b>Due Date</b>	_____

(Please provide copy of current vaccine records to be kept on file at the Virginia Woof Center)

**Pet Medical History**

List all current medications your dog is taking.

List all allergies to food and medicine.

What is your current flea prevention method? When was it last given?

Please indicate any previous medical conditions including surgery or veterinary treatment.

May your pet get a small healthy treat during his/her stay?

**Dog Story**

Has your dog been to daycare before? Y/N

May we contact your last daycare for a reference? Y/N

Has your dog been to dog parks? How did he/she do in that context?

Has your dog ever been in a dog fight?

Does your dog ever guard his/her food/toys?

How did you hear about us? Circle any that apply.

Referral (please tell us who) \_\_\_\_\_

Internet Search / Website

Drive by

Other

## Daycare Rules and Regulations

Dogs must be at least 4 months of age.

Dogs must be spayed or neutered by six months of age.

All dogs need a buckle type collar with ID to be worn in the play area. For safety reasons choke chains, gentle leaders, prong collars and harnesses will be removed before entering the play area.

All dogs must be current on vaccinations (DHPP, BORDETELLA and RABIES) and copies kept on file with completed approved application.

All dogs must display health and temperament characteristics that are conducive to a fun and safe environment. We ask that you please *do not* bring your dog if he/she shows signs of illness (vomiting, diarrhea, coughing, limping, etc) to prevent contagious disease or cause further injury.

Payment is due upon pickup or in advance if purchasing 5 or 10 visits.

Dogs must be dropped off and picked up during posted business hours. *Unless prior arrangements have been made, a late fee will be assessed or your dog will be boarded comfortably overnight and boarding fees will apply. Late fees are \$5 for every 15 minutes.*

Reservations for daycare are requested in advance. We often fill to capacity during the day so it is recommended you call at least one day in advance.

In the event of an emergency and your dog requires veterinary care, you will be notified by phone. If we cannot reach you, your dog will be transported to NW Neighborhood Veterinary Hospital (2680 NW Thurman), Mt. Tabor Veterinary Care (4246 SE Belmont) or Dove Lewis Emergency Veterinary Hospital (off 19<sup>th</sup> and NW Pettygrove). Dog owner assumes full financial responsibility for any expenses involved.

Please Initial \_\_\_\_\_

## Agreement and Release

*The Virginia Woof Center is committed to providing a safe and fun environment for your dog. We promise to love and treat your pet responsibly as if it were our own. In return, we ask that you agree to the following terms and conditions.*

- 1. I agree to assume full responsibility and financial reimbursement to the Virginia Woof Center and entire staff for any and all damages, losses, and injuries that are caused by my dog while under the care of the Virginia Woof Center.**
  
- 2. I verify that my dog is healthy, has the required vaccinations on file, is free of sickness or disease and has not harmed or shown aggression towards people or other dogs. I agree to arrange to have my dog picked up if contagious illness is suspected.**
  
- 3. In the event of an emergency, if I cannot be reached by phone, I agree to allow the staff at the Virginia Woof Center to transport my dog to the Animal Medical Clinic or Dove Lewis Emergency Veterinary Hospital for treatment of any sickness or symptoms that occur during daycare. I also agree to pay for all expenses for any veterinary services or on-site services that result from that occurrence.**
  
- 4. Photos of my dog can be used in promotional materials, on-line, and for marketing and advertisement purposes for Virginia Woof and Outside In. This agreement will continue until I give written notice to Virginia Woof  Yes or  No**
  
- 5. I have read and understand the Rules and Regulations and agree to abide by them. I certify that I have read and understand this Agreement and Release. I agree to accept all the terms, conditions, and statements of this agreement.**

**Today's Date:** \_\_\_\_\_

**Signature  
of Owner:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

# Overnight Boarding Rules and Release Agreement

**Admission** To ensure safety of staff and other dogs, all boarding dogs must be dog daycare customers and meet the requirements of Daycare Rules and Regulations.

**Fees** For dogs that board weeknights (Monday thru Friday) the fee is \$35 per night which includes dog daycare for that day. Overnight boarding only (admitted after 6 PM) is \$25 per night. We offer discounts for multiple nights and multiple dogs in the same kennel. Dogs picked up after 9 AM on weekdays will be assessed additional daycare fees (half or full day).

Weekend boarders receive four hours (two in the morning and two in the afternoon) out of kennel time to play and interact with other dogs and people. The rate is \$30 per night. Weekend pick up times are only between 7am-9am and 5pm-7pm on Saturday, Sunday and Holidays (at Virginia Woof these include Christmas, New Years Day, 4th of July, Thanksgiving Day and the day after, Memorial Day, and Labor Day).

**Accommodations** We ask that you bring plenty of your own dog's food and any comfort items (toys, bedding, etc.) that your dog would enjoy. Also include any medicine your dog requires with enclosed instructions. Virginia Woof will provide additional bedding and feeding bowls as needed.

Please note that there will be a fee of \$2.00 per meal if VW food is used.

Our facility is equipped with ADT security systems and two carbon monoxide detectors for fire hazards. Boarding dogs are monitored around the clock by ADT security systems.

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1. I agree to assume full responsibility and financial reimbursement to the Virginia Woof Center and entire staff for all damages, losses, and injuries that are caused by my dog while under the care of the Virginia Woof Center.

2. I verify that my dog is healthy, is free of sickness or disease, has the required vaccinations (DHPP, Bordetella and Rabies) on file, and has not harmed or shown aggression toward people or other dogs. An additional medication fee of \$5.00 per dog per day will be charged for administering more than one type of medication. I agree to arrange to have my dog returned home or boarded at a Vet Clinic if contagious illness is suspected.

3. In the event of an emergency, if I cannot be reached by phone, I agree to allow the staff at the Virginia Woof Center to transport my dog to the NW Neighborhood Veterinary Hospital, Mt. Tabor Veterinary Care or Dove Lewis for treatment of any sickness or symptoms that occur during daycare. I also agree to pay for all expenses for any veterinary services or on-site services that result from that occurrence.

4. A Holiday Deposit of \$35.00 is required for reservations on recognized VW holidays. This will be deducted from your bill upon pick up.

5. If I make a RESERVATION TO BOARD my dog and I FAIL TO CALL AND CANCEL MY RESERVATION within 72 hrs, then I agree to forfeit this deposit of \$35 to Virginia Woof for holding the kennel space.

I have read and understand the Rules and Regulations and agree to abide by them. I certify that I have read and understand this Agreement and Release. I agree to accept all the terms, conditions, and statements of this agreement.

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

